

**Galway Central School District
Budget Development Calendar
2014-15 School Budget**

October 24, 2013	Present 2014-15 budget calendar to the Board of Education for adoption.
November 6-15, 2013	Meet with Administrators/Supervisors and distribute budget guidelines.
January 9, 2014	Meet with Board of Education to discuss & develop budget parameters.
January 10, 2014	Administration/Supervisors submit program budget composite to School Business Administrator.
January 15, 2014 (est.)	Governor's Budget Proposal for state aid distribution made available to school districts.
February 13, 2014	Present 2014-15 preliminary budget forecast and budget assumptions to the Board of Education.
February 28, 2014	Submit 2014-15 calculations for tax levy limit to Office of Comptroller, NY State Department of Taxation and Finance, and NYSED.
February 27, 2014 & March 13, 2014	<p>Present 2014-15 operational and general support budgets to the Board of Education for review and comment (Operations & Maintenance, Transportation and General support).</p> <p>Present 2014-15 debt service and employee benefits budget to the Board of Education for review and comment.</p> <p>Present 2014-15 instructional and special education budget to the Board of Education for review and comment.</p>
March 27, 2014	Board of Education budget workshop.
April 4, 2014	Publish 1st notice of Budget Vote & Budget Hearing – Published again on April 14, 28 and May 5, 2014

(OVER)

April 10, 2014	Board of Education budget workshop. Board of Education adopts 2014-15 budget & propositions. (April 25, 2014 – final date for budget adoption.)
April 21, 2014	Deadline for submission of voter petitions for propositions to be placed on ballot (30 days preceding budget vote).
April 21, 2014	School board candidate nominating petitions due in district clerk's office by 5:00pm. District clerk to inform candidates of legal requirements for all candidates for election to the Board of Education. Board Candidates to submit sworn statements of campaign contributions to the district clerk thirty days prior to the vote. First sworn statement will be filed with the District clerk and Commissioner of Education thirty days prior to vote date.
April 22, 2014	Date of drawing by District Clerk for determination of order for listing Board candidates on ballot or voting machine.
April 25, 2014	Last date for board to adopt the 2014-15 budget by formal resolution.
April 26, 2014	Last date to file property tax report card. (PTRC must be submitted to SED within 24 hours of budget adoption)
May 1, 2014	Voter registration day (Business Office)
May 1, 2014	Mail district newsletter (include full disclosure information).
May 8, 2014	Budget Hearing-budget statement and required attachments available 7 days prior to budget hearing.
May 9-14, 2014	Budget Notice must be mailed to eligible voters after the Budget Hearing, but no later than six days prior to the vote.
May 14-19, 2014	District Clerk to maintain list of those given absentee ballots and make list available for public inspection the 5 days prior to the annual meeting except Sunday.
May 20, 2014	Statewide annual meeting/board election/budget vote day.
May 22, 2014	BOE approves results of budget vote.
June 11, 2014	Last date to file with District Clerk and Commissioner of Education final sworn statement of campaign contributions by candidates for membership on Board of Education.
June 17, 2014	Statewide budget revote day.
July 1, 2014	Implement 2014-15 budget.